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SLA BOOTH ASSIGNMENT PROCEDURES

SLA's two-stage process for assigning booth space for the 2009 Annual Conference and INFO-EXPO in Washington, D.C., will be as follows:

PLEASE NOTE:

In all stages payment (check/credit card) **MUST** be received with your application in order to be processed. If there is **NO** payment with your application, you will **NOT** be assigned a booth space. No Exceptions.

STAGE ONE:

All applications received from the 2008 SLA exhibitors while in Seattle with payment in FULL, will be given booth space preference. All applications received from the 2008 SLA exhibitors while in Seattle with 50% payment will be given space preference, thereafter. Priority Points will be utilized during this stage. Priority Points will consist of last year's information (longevity with SLA since 1990) and the attached Earn Extra Point sheet. Final booth allocations for Stage One will be made in July 2008. Once assigned, exhibitor show management will notify those assigned exhibitors. A written confirmation will be mailed immediately.

STAGE TWO:

After Wednesday, 18 June 2008, those applications received with payment will be assigned on a first-come, first-serve basis, regardless of Priority Points and after Stage One. However, Priority Points will be calculated. Priority Points will consist of last year's information (longevity with SLA since 1990) and the attached Earn Extra Point sheet. Final booth allocations for Stage Two will take place immediately based on space availability.

If you have any questions regarding this process, please contact DeVonne Parks at +1.703.647.4948 or e-mail at dparks@sla.org.

*Applications from major corporate sponsors were assigned first according to their supported sponsorship.