



MEMO

TO: Program Planners and Presenters
FROM: Kristin M. Foldvik - Director, Events
DATE: January 2009
RE: Speaker Authorizations – Session Recording

SLA is working with our Click U Live! Technical team to offer MP3 files of the conference sessions being held at SLA 2010. But, we need your help to make this effort a success. In the Audio Visual & Technology section of the online planner, there is a *Record Session* line at the end of the page. Please mark “yes” or “no” to whether or not you and your speaker(s) would like to have the session recorded.

Note: YOU MUST OBTAIN SPEAKER APPROVAL and have them sign an approval form prior to conference. All recorded presentations will be available via MP3 format free on Click U Lives! In order to determine if we will have enough sessions to qualify for group sales, the *Record Session* line in the online planner must be marked by **2 March 2010**.

Please log into the online planner starting in November 2009, and mark this field as soon as you have a chance to confirm with your speaker. After 2 March 2010, we will calculate the number of sessions we tentatively have. On the next page, you'll find a copy of the SLA Presenter's Release Form. Please contact your speakers with the following form, and see if they are willing to have the session recorded.

The form gives us the right to record and distribute (sale) the presentation. The speaker still retains all rights to the presentation to do as they please.

If you marked to have your session recorded, please return the presenter's release form by 13 April 2010.

If you have any questions, please do not hesitate to contact me at +1.703.647.4947 or Kfoldvik@sla.org.



PRESENTER'S AUTHORIZATION FORM

Selected sessions at the SLA 2010 Annual Conference & INFO-EXPO in New Orleans, LA are being considered for professional recording. Please return a signed copy of the release form below.

Forms must be received no later than 13 April 2010

Return to: Kristin Foldvik
331 S. Patrick Street
Alexandria, VA 22314
kfoldvik@sla.org

Or Fax to: ATTN: Kristin Foldvik, 703-647-4901

AUTHORIZATION *

I hereby authorize SLA to record my presentation(s) at its 2010 Annual Conference & INFO-EXPO. I hereby assign to SLA, on a royalty-free basis, the permission under all copyrights, publicity rights, privacy rights and other intellectual property rights that I may have, to publish, broadcast, transmit or otherwise exhibit all or any part of such presentation; to make, sell, and distribute audio tapes, computer disks, video tape reproductions or any other recordings in whole or in part of such presentation; and to use all or any part of such presentation in a derivative work or collection of works. I understand that such recordings of my presentation could be distributed at a fee without compensation to me.

Signature

Printed Name Date Signed

Conference Session Title

Date of Session Time of Session

* For questions, concerns or additional information, please email Kristin Foldvik at kfoldvik@sla.org.