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TO: Board of Directors
FROM: Bylaws Committee
DATE: 8 January 2009
RE: 2008 Bylaws Committee Annual Report

Membership:

James Manasco, Chair (2006-2008)
Julie Stich (2006-2009)
Sara Davis (2008-2010)
Gloria Zamora, Board Liaison
Nancy Sansalone, Staff Committee Member

Meetings: We met electronically several times this year via e-mail and had one conference call concerning the board motion to amend the bylaws concerning the term of the Cabinet Chairs.

Accomplishments: The Committee dealt with a few inquiries concerning updates to units Governing Documents and/or Recommended Practices. In the case of Practices updates, these were referred back to the board in question, since these do not require review by the Bylaws Committee. In the case of the Governing Document inquiries, these required only changes/updates to the units' Recommended Practices and these inquiries were referred back to the board in question, as well.

The Committee's most prominent project was reviewing and helping to create the language of the bylaws change amending the terms of the Cabinet Chairs from two to three years, while keeping the number of Board of Directors members at the same level. Many thanks to Lynne McCay for her extremely helpful spreadsheets, which facilitated envisioning just how this change would affect the board over the years and how to prevent any logistical nightmares. The language was provided to the Board and to the membership which voted to approve the bylaws change.

The Committee then took on a project at the request of Linda Broussard to review chapter and division websites and ensure that all units had current Governing Documents "on file." The Committee divvied up the units and worked with them to ensure that they had the appropriate documentation necessary. Some units still believed they had "Bylaws," but hopefully these efforts will reduce the number of units without record of their current Governing Document. Kim Richter was extremely involved in contacting those units that needed assistance with this issue.

Looking ahead to 2009: I believe the Committee has effectively functioned this year. I am pleased that Julie Stich will serve as Chair in 2009 and I know that Sara Davis will be there to ably serve, as well. The Committee adds Phil Bocci, for the term 2009 – 2011.

Prepared by

James E. Manasco
Chair, 2008 SLA Bylaws Committee