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**TO:** Board of Directors  
**FROM:** Committee on Association Governance  
**DATE:** 29 December 2009  
**RE:** Revised Charge for the Annual Conference Advisory Council

**RECOMMENDATION:** That the Board of Directors approve the changes to the charge of the Annual Conference Advisory Council submitted by the Committee on Association Governance that appear in bold below.

Seven **Eight** voting members appointed for terms of office, in accordance with the Conference Guidelines, for each SLA Conference, one of which is the Division Cabinet Chair Elect at the time the Advisory Council is formed, and one who also serves as a liaison to the Exhibitor Advisory Council. **One member serves as the Contributed Papers Coordinator.**

In addition, non-voting members include the SLA Board of Directors Liaison and the SLA Staff Liaison. The SLA Board of Directors shall approve the appointment of the Annual Conference Advisory Council Chair as nominated by the President-Elect, and the two non-voting Advisory Council Liaisons. The SLA Director **of** Exhibits shall recommend the Advisory Council member who is also the liaison to the Exhibitor Advisory Council, with Concurrence of the President-Elect, who then appoints the other five members of the Advisory Council, no later than 24 months before the Conference dates.

The Advisory Council shall; in accordance with the Conference Guidelines:

1. choose a Conference theme, in consultation with the Board of Directors;
2. determine the content and speakers for the General Sessions;
3. work with the Unit-designated Conference Planners and Association Committees to plan and coordinate the overall Conference programs;
4. **solicit contributed papers, evaluate them and arrange for their presentation at the Conference in accordance with established procedures;**
5. act as liaison between the Association units and the Association Staff; and
6. in all Conference matters work in concert with the Association Staff.

Association Office contact is the Director **of** Events.

*Definition revised December 2009*

**BACKGROUND INFORMATION:**

The Committee on Association Governance (CAG) was contacted by current and former members of the Annual Conference Advisory Council who suggested that 3 additional members be added to the

Council. One to be the Contributed Papers Coordinator and two to be Contributed Paper Liaisons. The Coordinator and Liaisons currently form a sub-committee of the Annual Conference Advisory Council. The rationale for the suggested change is " the activities of this group have become more standardized and codified. We want to include them not only to ensure that the important work done with contributed papers continues, but also to ensure that these members receive recognition for their significant contributions. We want to capture their contributions on the Leadership history in the Member database – that can be accomplished only if they are members of the Advisory Council" (L. McCay, G. Zamora, B. King, L. Broussard, J. Manasco, D. Robertson)

The CAG felt adding one voting member to the Annual Conference Advisory Council as the Coordinator of Contributed Papers was sufficient. Our concern was that the Council would become too large to operate efficiently. We understand the value of the Contributed Papers and support to Coordinator position and the addition of item 4 to the Council charge. The addition of the word **of** in the two places in the charge are simply language changes suggested by CAG to conform to all other Committee and Council documents.

**FINANCIAL IMPACT STATEMENT:** There is no financial impact to the Association in this recommendation.

**SUBMITTED BY:**

Committee Members:

Marilyn Bromley

Miguel Figueroa

Nettie Seaberry

Agnes Mattis, Chair

Ty Webb, Board Liaison

Nancy Sansalone, Staff Committee Member