HOW TO CREATE A SUBMISSION IN FLUID REVIEW

https://sla-events.fluidreview.com/

SLA 2020 Annual Conference Submission Website & Portal
Welcome to the SLA proposal site for the SLA 2020 Annual Conference!

Please note: this page will not be available once you log in to your account. We recommend opening the links below in new tabs/windows for reference as you go through the submission process.

This SLA Proposal Site is the official website portal for all Education Sessions and CE Courses to be held Friday, June 5 – Tuesday, June 9, 2020 in Charlotte, North Carolina.

The first step in order to create and submit a proposal is to create an account, which can be done to the right on this page. Or, if you submitted a proposal last year, you can use the same account and log in information.

For your reference, additional information and resources are provided below. The Planning Guide and Submission Guidelines provide vital information for planned events, and important dates are listed in the "Key Dates" document. The webinar recording, "How to Create a Successful Submission", is also available for your review, and includes important information about submitting impactful sessions.

Start by creating an account here
Or if you used FluidReview last year and already have an account, use that log in.

Forgot your password?

Click on “Forgot your password?” and follow instructions…
Input your information, and create a password

We just need a bit more information from you before you can start.

Once you sign up, you will need to check your email for an account activation link. You should receive the email within a couple of minutes. Make sure to type your email correctly!

Already have an account? Log in here.

First name  Last name
John          Smith

Email
you@example.com

Create a password
Create a password

Confirm your password
Could you repeat that?

Upload a Picture:
Choose file... Browse

Time Zone:
(GMT-0500) America/New York

By registering, you agree to receive email communications from us. You may unsubscribe at any time.

CREATE ACCOUNT
You’re ready to begin your submission….Click on View Events
Select the event type, and click on the appropriate green “Create Submissions” button.
This is the *Application Round*...

Step 1 – Click on the black “Start” button to begin.

---

**A-00727 (A-00727)**

**SLA 2020 Education Sessions**

- **Event deadline:** 10/01/2019 11:59 PM EDT

**Application Round**

<table>
<thead>
<tr>
<th>TASK</th>
<th>DEADLINE</th>
<th>STATUS</th>
<th>ACTIONS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Application Form - Education Sessions</td>
<td>10/01/2019 11:59:00 PM EDT</td>
<td>INCOMPLETE</td>
<td><img src="#" alt="Start Button" /></td>
</tr>
</tbody>
</table>

**Progress**

This submission is 0.0% complete. You still need to:

- Complete task “Application Form - Education Sessions”
- Submit

**Additional Attachments**

- ![Add Document](#)
- ![Add Video File](#)
- ![Withdraw Submission](#)
2. Complete the application form
If you want to come back and continue your submission later, select “Save & Continue Editing”

If you’ve completed your submission, select “Save & Exit”
You’re not done until you hit “Submit”
CE Courses require one additional step

Upload the Syllabus here

<table>
<thead>
<tr>
<th>TASK</th>
<th>STATUS</th>
<th>ACTIONS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name Your Application</td>
<td>INCOMPLETE</td>
<td></td>
</tr>
<tr>
<td>Application Form - Continuing Education Classes</td>
<td>INCOMPLETE</td>
<td></td>
</tr>
<tr>
<td>Upload Syllabus</td>
<td>INCOMPLETE</td>
<td>Start</td>
</tr>
</tbody>
</table>

Additional Attachments

- Add Document
- Add Video File
- Withdraw Application
Once submitted, you'll receive a confirmation email.

Thank you for submitting a proposal for the 2020 SLA Annual Conference. The deadline to submit proposals is October 1, 2019. After that date, proposals will undergo a review process for selection. Applicants will be notified in November regarding decline or acceptance of their proposals.

Learn more about SLA 2020.

Should you have any questions, please contact learning@sla.org.

Thank you,

SLA Staff
The Events you have submitted will always appear on your Homepage

To add more, click on View Events to see the listing of all Event types, and add another submission
Be sure to check the “Help” section for answers to your inquiries.