COMMITTEE PARTICIPATION AGREEMENT

As a member of the Special Libraries Association (SLA) [Committee name] Committee (the “Committee), you have been and will be sent and exposed to certain confidential information related to the related SLA [Program name] Program (the “Program”). We cannot emphasize too strongly how important it is that this information be kept confidential and not disclosed at any time and under any circumstance, other than as directed by the Committee Chair or the Committee as a whole.

As a condition of your being selected and serving on this Special Libraries Association (“SLA”) [Committee name] Committee (the “Committee), you agree to the following:

1. You will not disclose or cause to be disclosed to anyone outside of the Committee, the SLA Board of Directors, or SLA employees any non-publicly available confidential or proprietary information related to or arising from the Committee’s work (the “Work Product”), specifically including but not limited to, discussions, information received, materials shared, and other related information. You agree to keep all Work Product safe and secure and to take all reasonable steps to protect against inadvertent disclosure or misuse of the Work Product. This confidentiality obligation will survive your service on the Committee.

2. You will fully disclose any actual or potential conflicts of interest of which you are aware or become aware that could conflict with your duty of loyalty to SLA and the Program, and will avoid all such conflicts of interest that could be detrimental to SLA or the Program;

3. You will not use any of the confidential information described above, or any other information derived from your service on the Committee, in any way to the competitive harm or other detriment of SLA or the Program;

4. You assign and agree to assign to SLA, on your own behalf and on behalf of your employer (if applicable), all right, title and interest in and to any information or material developed, conceived or created by you in connection with your service on the Committee, including but not limited to all copyrighted information;
5. You agree to not hold yourself out as an agent of SLA to third parties in any instance when you do not, in fact, have such authority, and to not misrepresent your relationship with SLA to third parties in any way; and

6. You agree to fully abide by all other SLA Bylaws, policies and procedures.

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Please sign below to confirm your acceptance of these conditions of your service on the Committee. This agreement can only be amended or terminated by mutual written consent. Thank you very much for your volunteer service and contributions to SLA and the information profession.

Agreed to and accepted by:

________________________________________
Signature

________________________________________
Name

________________________________________
Date