

Actions, Tasks, and Timelines:

Key Event Action Step	Responsibility	Start Date	Target Completion Date
<p>Review the Key Event Action Steps and recommend additions or changes</p> <p>Note: Formulate action items to include pillars of Public Policy</p> <p>Create subgroups (as necessary) to complete action items</p>	All Committee members	ASAP	First Q1 Open Board of Directors Meeting
Consider trends, developments, and best practices across the Association and library and information industries and identify opportunities that might be applied to SLA to move the Association forward.	All Committee members	Ongoing	Ongoing
Organize an annual Board skills assessment to facilitate ongoing training and development for Board members	All Committee members	December	January
Organize ongoing training and development for Board members	All Committee members	January	December
Review and sharpen the most recent strategic plan for the well-being of the Association.	All Committee members	Ongoing	Ongoing
Update the strategic plan to include a minimum of five (5) key areas to which the Association, its leadership, and its members should attend, with updated specific and measurable goals, and performance metrics for the	All Committee members	ASAP	Q1 Board meeting (2023)

<p>next 12 - 36 months.</p> <p>The strategic plan shall include the mission, vision, a SWOT analysis, and goals for the Association that serve the full SLA membership.</p>			
<p>Identify a timeline and create a new strategic plan. In some years, there will be a 12-month strategic plan; however, it is desirable to create a 24- - 36-month plan. For example, in 2022, the Committee should attempt to create a 36-month plan that would cover 2023 - 2025. In 2023, the Strategy Working Groups should attempt to create a 36-month plan that would cover 2024 - 2026, incorporating the overlapping years' goals and metrics.</p>	<p>All Committee members</p>	<p>Upon conclusion of the Q1 Board meeting (2023)</p>	<p>Q4 Board meeting (2023 after)</p>
<p>Recommend creation of new Association Committees, Subcommittees, and Working Groups.</p>	<p>All Committee members, Chair presents report to the President</p>	<p>As needed</p>	<p>As needed</p>
<p>Recommend changes to existing Association Committee, Subcommittee, and Working Group names.</p>	<p>All Committee members, Chair presents report to the President</p>	<p>As needed</p>	<p>As needed</p>
<p>Review recommendations regarding board structures and processes</p>	<p>All Committee members, Chair presents report to the President</p>	<p>As needed when referrals are made by the Governing Policies, Documents, and Bylaws Subcommittee</p>	<p>30 days after receipt of recommendations from Governing Policies, Documents, and Bylaws Subcommittee</p>

Prepared by: Heather Kotula, Committee Charges Task Force Co-Chair
 Zary Kamarei, Committee Charges Task Force Member
 Monica Evans-Lombe, SLA Managing Director

Produced by: Heather Kotula and JonLuc Christensen, Committee
Charges Task Force Co-Chairs

Reviewed by: Seema Rampersad, President-Elect
Governance Committee
Anne Barker, Director